DEPUTATION CIRCULAR

Joint Electricity Regulatory Commission (JERC), a statutory body constituted by Ministry of Power, invites applications, from officers under Central Government /State Government/Union Territories/ Public Sector Undertakings/ Autonomous Bodies, for appointment on deputation on Foreign Service terms to various posts. The details of the posts viz. scale of pay, required qualifications/qualifying service and experience etc. are given below:-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the post</th>
<th>Pay scale Pay Band with Grade Pay</th>
<th>No. of Post</th>
<th>Minimum Educational Qualifications</th>
<th>Nature of Experience</th>
<th>Qualifying Service</th>
</tr>
</thead>
</table>
| 1.      | Bench Officer    | PB-3- Rs.15600-39100 Grade pay of Rs. 6600/- | 01          | Degree in Law                      | Judicial / Quasi-judicial legal matters including proceedings, petitions, pleadings, listing the case law, etc. | Officers under Central Government /Union Territories /Public Sector Undertaking/ Autonomous Bodies:  
I. Holding analogous posts on regular basis; or  
II. With 5 years regular service in the scale of Rs. 8000-13500/-(pre-revised) Rs.9300-34800/- + GP 5400 (Revised) or equivalent; or  
III. With 6 years regular service in the scale of Rs. 7500-12000/-(pre-revised) Rs.9300-34800/- + GP Rs. 4800(Revised) or equivalent; or  
IV. With 7 Years regular service in the scale of Rs. 7450-11500/-(pre-revised) Rs.9300-34800/- + GP Rs. 4600 (Revised) or equivalent; |
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<tbody>
<tr>
<td>2.</td>
<td>Principal Private Secretary</td>
<td>PB-3- Rs. 15600-39100 Grade pay of Rs. 6600/-</td>
<td>02</td>
<td>1. Must be Computer literate, proficient in using MS Office 2. Candidates with Shorthand Skill and a speed of 120 wpm will be preferred</td>
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<td>Working as Secretariat Staff Officers under Central Government /Union Territories /Public Sector Undertaking/ Autonomous Bodies: I. Holding analogous posts on regular basis; or II. With 5 years regular service in the scale of Rs. 8000-13500/- (pre-revised) Rs. 9300-34800/- + GP Rs.5400 (Revised) or equivalent; or III. With 6 years regular service in the scale of Rs. 7500-12000/- (pre-revised) Rs. 9300-34800/- + GP Rs. 4800 (Revised) or equivalent; or IV. With 7 Years regular service in the scale of Rs. 7450-11500/- (pre-revised) Rs. 9300-34800/- + GP Rs. 4600 (Revised) or equivalent; or V. With 8 Years regular service in the scale of Rs. 6500-10500/- (pre-revised) Rs. 9300-34800/- + GP Rs. 4200 (Revised) or equivalent</td>
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<tr>
<td>3.</td>
<td>Personal Assistant</td>
<td>PB-2 Rs. 9300-34800+ GP of Rs. 4200/-</td>
<td>02</td>
<td>1. Preferably computer-literate and proficient in MS Office 2. Candidates with Shorthand Skill and a speed of 120 wpm will be preferred</td>
</tr>
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<td></td>
<td>Working as Secretariat Staff Persons under Central Government/State Government/ Union Territories/ Public Sector Undertakings/Autonomous Bodies: I. Holding analogous posts on regular basis; or II. With 3 years regular service in the scale of Rs. 5000-8000/- Rs. 9300-34800/- + GP Rs. 4200 (Revised) or equivalent; or III. With 6 years regular service in the scale of Rs. 4500-7000/- Rs.5200-20200/-</td>
</tr>
</tbody>
</table>
2. The General terms & Conditions are as under:-

i) Pay and Allowances at the rate applicable to Central Government employees from time to time.

ii) The appointment on deputation on foreign services terms/ short-term contract shall be made initially for a period of three years. Extension beyond this period would be considered in consultation with Central Government.

Provided the person appointed on deputation and willing to get permanently absorbed in the Commission may, on completion of two years of deputation on the post, exercise option for permanent absorption in the Commission and the Appointing Authority may in its discretion take such decision, as it considers appropriate.

iii) Relaxations in public interest be considered by the Competent Authority in deserving cases.

iv) The matter regarding Accommodation shall be regulated in accordance with Joint Electricity Regulatory Commission (Leased Accommodation) Regulations as may be notified by the Commission from time to time.

v) Medical facilities shall be admissible in accordance with the Joint Electricity Regulatory Commission (Medical facilities) Regulations as may be notified by the Commission from time to time.

vi) Person appointed to JERC shall be governed by the general terms and conditions laid down in Regulation No. JERC 02/2009 - Recruitment, Control and service conditions of officers & staff Regulations, 2009.

vii) Copy of all the regulations mentioned above are available in the JERC website.

viii) The age of candidate should not exceed 56 years as on 26.06.2012

3. The application in prescribed format given in annexure duly completed and signed may be forwarded to Secretary, Joint Electricity Regulatory Commission, 2nd floor, HSIIDC Office Complex Udyog Vihar, Phase-V, Gurgaon - 122016. latest by 27/08/2012. The candidates who had applied against the earlier advertisements/circulars of this Commission may, if interested, apply afresh. The application must be routed through proper channel and application in prescribed format shall only be accepted. The sponsoring authorities are requested to forward the application of eligible & interested candidates whose services can be spared in the event of their selection. While forwarding applications, photocopies of ACRs of last five years and Vigilance Clearance Certificate of the candidates concerned should also be forwarded. Applications received in the office of this Commission after due date i.e. after 27/08/2012 and without requisite documents will be summarily rejected.

Sd/-
(R.K. Malik)
SECRETARY, JERC
Encl: Annexure I

To

1. Website of the Commission
2. Ministries / Departments of the Govt. of India. (As per standard distribution list).
   It is requested that the vacancies may also please be circulated among PSUs/Autonomous Bodies Attached and Subordinate offices of Ministry/ Department.
3. All the State Governments & UTs - with the request that the vacancies may also please be circulated among PSUs/Autonomous Bodies of the State Government.
4. Secretary of SERC/ JERC/ CERC

Annexure

BIO- DATA PROFORMA

<table>
<thead>
<tr>
<th>POST APPLIED FOR</th>
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</table>
| **1** | a) Name  
b) Present Designation  
c) Office Address  
d) Residential Address  
e) Tele Ph. No.  
f) Mobile No. |
| **2** | Date of Birth (in Christian era) |
| **3** | Date of retirement under Central/ State Government rules |
| **4** | Educational Qualification |
| **5** | Whether Educational and other qualifications required for the post are satisfied ( If any qualification been treated as equivalent to the one prescribed in this rule, state the authority for the same) |

<table>
<thead>
<tr>
<th>Qualification /Experience required</th>
<th>Qualification / Experience possessed by the officer</th>
</tr>
</thead>
</table>
| **Essential** | 1.  
| | 2.  
| | 3.  |
| **Desired** | 1.  
| | 2.  
| | 3.  |
| **6** | Please state clearly whether in the |
light of entries made by you above, you meet the requirements of the post

7 Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

<table>
<thead>
<tr>
<th>Office/ Instt/ Orgn.</th>
<th>Post Held</th>
<th>From</th>
<th>To</th>
<th>Scale of pay and basic pay(Pay in Pay Band and with Grade Pay)</th>
<th>Nature of duties</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

8 Nature of present employment, i.e ad hoc or temporary or permanent

9 In case the present employment is held on deputation/ contract basis, please state
   (a) The date of initial appointment
   (b) Period of appointment on deputation/ contract
   (c) Name of the parent office/ organization which you belong

10 Additional details about present employment:-
    Please state whether working under
    (a) Central Government
    (b) State Government
    (c) Autonomous organization
    (d) Government undertakings

11 Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

12 Total emolument per month now drawn
   a) Basic Pay
   b) Grade Pay
   c) DA @ %
   d) HRA
   e) TA
   f) Any other allowances

13 Additional information, if any, which you would like to mentioned in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient

14 Whether belongs to SC/ST
<table>
<thead>
<tr>
<th>Remarks</th>
</tr>
</thead>
</table>

**Signature of the candidate**  
Address

**Date:-**

**Countersigned**  
(Employer)